

## **JOB DESCRIPTION**

## **BARNEGAT TOWNSHIP SCHOOL DISTRICT**

### **SCHOOL PSYCHOLOGIST**

#### **QUALIFICATIONS:**

1. Valid New Jersey Educational Services Certificate and School Psychologist Endorsement.
2. Minimum experience as determined by the board.
3. Knowledge of laws and regulations governing special education and demonstrated ability to effectively provide testing, psychological evaluation and counseling services.
4. Strong interpersonal and communication skills.
5. Required criminal history check and proof of U.S. citizenship or legal resident alien status.

**REPORTS TO:** Director of Special Education

#### **JOB GOAL:**

To enable pupils to derive the fullest benefits from school by promoting their sense of self and by evaluating and working to ameliorate psychological or mental health problems that may interfere with their adjustment to school and the education program offered to them.

#### **PERFORMANCE RESPONSIBILITIES:**

1. Participates in the evaluation, classification and placement of all pupils with special needs.
2. Administers, scores and evaluates standard psychological tests for the purpose of assessing the intellectual, educational, emotional, social and behavioral characteristics of those students referred.
3. Interprets the results of psychological testing and assists in the development and coordination of an appropriate individualized education plan for each pupil requiring special education and/or related services and participates in the on-going evaluation of the academic progress and educational placement of classified pupils.
4. Serves as a case manager as assigned and maintains appropriate case records.
5. Provides psychological counseling to students, parents and staff and, as needed, makes referrals to appropriate community resources.
6. Assists in the development and delivery of in-service programs and parent seminars.

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7. Keeps the staff and community informed of the schools' psychological services.
8. Maintains professional competence through continuing education and other professional growth activities.
9. Observes pupils in classrooms and other school settings.
10. Serves as a consultant to parents, school personnel and community groups on child development and mental health topics.
11. Cooperates with personnel of community health and social welfare agencies.
12. Performs all duties required as a member of the child study team by administrative code, state and federal laws and board policy.
13. Performs other related duties as may be assigned by the superintendent or student personnel services director.

### TERMS OF EMPLOYMENT:

Salary and work year to be determined by the Board of Education.

### EVALUATION:

Performance of this job will be evaluated in accordance with State law, administrative code, and provisions of the Board's policy on evaluation of certified staff.

### LEGAL REFERENCES:

|                                |   |
|--------------------------------|---|
| <u>N.J.S.A.</u> 10:5-1 et seq. | Law Against Discrimination  |
| <u>N.J.S.A.</u> 18A:6-7.1      | Criminal history record; employee in regular contact with pupils; grounds for disqualification from employment; exception |
| <u>N.J.S.A.</u> 18A:6-10       | Dismissal and reduction in compensation of persons under tenure in public school system                                   |
| <u>N.J.S.A.</u> 18A:16-1       | Officers and employees  |
| <u>N.J.S.A.</u> 18A:16-2       | Physical examinations; requirement  |
| <u>N.J.S.A.</u> 18A:26-1       | Citizenship of teachers, etc.   |
| <u>N.J.S.A.</u> 18A:26-1.1     | Resident requirements prohibited  |
| <u>N.J.S.A.</u> 18A:26-2       | Certificates required; exception  |
| <u>N.J.S.A.</u> 18A:27         | Employment and contracts  |
| <u>N.J.S.A.</u> 18A:28-3       | No tenure of non-citizens   |

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|---------------------------------|---|
| <u>N.J.S.A. 18A:28-5</u>        | Tenure of teaching staff members  |
| <u>N.J.S.A. 18A:28-8</u>        | Notice of intention to resign required  |
| <u>N.J.S.A. 18A:40A</u>         | Substance abuse   |
| <u>N.J.S.A. 18A:46</u>          | Classes and facilities for handicapped children   |
| <u>See particularly:</u>        |   |
| <u>N.J.S.A. 18A:46-5.1</u>      | Basic child study team services; provision by boards of education and state operated programs |
| <u>N.J.S.A. 18A:46-11</u>       | Psychological and other examinations  |
| <u>N.J.A.C. 6:3-3.1 et seq.</u> | Conditions of employment for teachers   |
| <u>N.J.A.C. 6:3-4.1 et seq.</u> | Supervision; observation and evaluation   |
| <u>N.J.A.C. 6:3-4A.4</u>        | Requirements of physical examinations   |
| <u>N.J.A.C. 6:3-5.1 et seq.</u> | Seniority   |
| <u>N.J.A.C. 6:3-6</u>           | Pupil Records   |
| <u>N.J.A.C. 6:3-9</u>           | Attendance and pupil accounting   |
| <u>N.J.A.C. 6:11-3.1</u>        | Certificate required  |
| <u>N.J.A.C. 6:11-3.9</u>        | Oath of allegiance required   |
| <u>N.J.A.C. 6:11-3.10</u>       | Citizenship required  |
| <u>N.J.A.C. 6:11-5</u>          | Requirements for instructional certification  |
| <u>N.J.A.C. 6:11-6</u>          | Endorsements on the instructional certificate   |
| <u>N.J.A.C. 6:11-11.12</u>      | School psychologist   |
| <u>N.J.A.C. 6:11-13.2</u>       | Amount, duration and content of required continuing professional development                  |
| <u>N.J.A.C. 6A:7</u>            | Managing equality and equity in education   |
| <u>N.J.A.C. 6A:14</u>           | Special education   |
| <u>N.J.A.C. 6A:16</u>           | Programs to support student development   |

Immigration Reform and Control Act of 1986, 8 U.S.C.A. 1100 et seq.

20 U.S.C. 1400 et. seq., Individuals with Disabilities Education Act (IDEA), reauthorized 1997, P.L. 105-17 (formerly the Education for All Handicapped Act)

No Child Left Behind Act of 2001, P.L. 107-110, 20 U.S.C.A. 6301 et seq.

Agostini v. Felton, 65 U.S.L.W. 4524 (1997), overruling Aguilar v. Felton, 473 U.S. 402 (1985)

Honig v. Doe, 484 U.S. 305 (1988)

Oberti v. Board of Education of Clementon School District, 995 F.2d 1204, 1216-17 (3d Cir. 1993)